WASHINGTON COURTS

October 26, 2018

TO: JISC Data Dissemination Committee

FROM: Stephanie Happold, AOC Data Dissemination Administrator

RE: Updates to JIS-Link Agreements

During its June 2018 meeting, the Committee approved new language in the JIS-Link Agreements. As the contracts were prepared, it was noticed that the confidentiality agreement provision should also require a form to be signed when the agreement started. Therefore, AOC staff recommend the following change:

June 2018 approved subsection:

The Subscriber agrees to ensure that:

By January 31, each employee with access to JIS-Link will sign a confidentiality agreement that is attached as Appendix B. By March 31, Subscriber will submit to AOC a statement of compliance that is attached as Appendix C.

Recommended change:

The Subscriber agrees to ensure that:

Each employee that needs access to the JIS-LINK service shall sign a confidentiality agreement, a copy of which is attached as Exhibit B and by this reference is incorporated into this Agreement. By January 31, each employee with access to JIS-Link shall sign another confidentiality agreement. By March 31, Subscriber will submit to AOC a statement of compliance that is attached as Exhibit C, and by this reference is incorporated into this Agreement.